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31 Oct. 1969

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science and Technology
Deputy Director for Support

SUBJECT : Component Conducted Training, FY 1970

REFERENCE : a. Memo dtd 6 Dec 68, to Deputies
 frm DTR, same subject
b. HR [redacted]
c. HR [redacted]

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1. As indicated in reference a, for Fiscal Year 1969 the Executive Director-Comptroller requested the Director of Training to prepare for him an annual report on all Agency training. He specified that the Director of Training's report should indicate not only the size, scope and cost of training, but also his candid opinion of the effectiveness and merit of the work being done in each of the major fields in which training is given. This involved an evaluation of the suitability of objectives, the substance of courses given, training methods employed and the end results of the training.

2. In FY 1969 we instituted, for the first time, with your cooperation and assistance, a review and evaluation of component conducted training. It is gratifying to note that only a few minor deficiencies were found and corrective action taken in each case.

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3. In FY 1970 the same basic program will be continued with several refinements in procedures and reporting. Three OTR School Chiefs, or their designees, will be responsible for working with the training and other appropriate officers of your Directorate. The OTR Chief of the Intelligence School will be responsible for the Intelligence Directorate; the Chief of the Operations School for the Clandestine Service; and the Chief of the Support School for the Directorates of Science and Technology and Support.

4. Your continued cooperation and support will be greatly appreciated. The specific procedures and the format for reporting on component training will be the subject of a separate memorandum to your senior training officers.

"signed"

HUGH T. CUNNINGHAM
Director of Training

